

Spiritual Formation

Worship – Yoonmi Lim, Greg Hobbs

Elder Faith Stories

Shepherding the Flock

Call to Order/Omnibus Motion (page 2)

Pastor's Report – Bryan Dunagan

- Coffee and Conversation with Elders follow up
- Bible in a year

Discernment/Strategic Visioning

Vision Committee – Jackie Burke

Family of Churches – David Martin

- Good Shepherd Oak Cliff One Year Anniversary
- Strategic Church Planting Partner Update

Oversight/Accountability

ECO – John Walsh

- National Gathering, January 29 – February 1, 2024, Greenville, SC

Operations Committee – Anne Compton

Governance Coordinating Committee – Jennifer Tollett

Closing Prayer

Next Meeting – Monday, November 27; Christmas Gathering, December 4, Location TBD;
Session retreat, January 19-20, 2024

Governance Resources

- hppres.org/governanceresources



Omnibus Motion

Motion to approve the agenda for tonight's meeting, the minutes from the regular Session Meeting on September 25, 2023, the September 2023 Membership reports, and the list of Covenant Partners who took vows on October 8, 2023 (pages 3-9).



**STATED MEETING OF THE SESSION
HIGHLAND PARK PRESBYTERIAN CHURCH
September 25, 2023, 6:00 PM**

<i>Quorum</i>	Present
<i>Attendance</i>	Attached
<i>Spiritual Formation</i>	<p>Worship and Prayer Calum Lindsay led the Session in worship. The music was followed by the brief faith stories from two of our new Governing Elders, Lana Adams and Cole Evans.</p> <p>From 1 Peter 5:7 “Cast all your anxiety on Him. . .” Bryan Dunagan asked the Session for prayer requests and each request was prayed for.</p> <p>Call to Order Bryan Dunagan called the business meeting to order at 6:45 pm.</p> <p>An omnibus motion was made to approve the agenda for tonight’s meeting, the Minutes and Attendance Records of the regular Session meeting of August 28, 2023, and the August 2023 Membership Report. The motion passed unanimously.</p>
<i>Shepherding the Flock</i>	<p>Pastor’s Report Bryan Dunagan reported that HP Pres is looking for a replacement for Sr. Director of Operations.</p> <p>Pastor Ben Wang was asked to introduce Will Zhao, a Church Planter in Residence, to share his faith journey. Will expressed his call to seek ordination in ECO. The Session voted unanimously for Will to begin his ordination process.</p> <p>At present, Will is serving as the new church planter for Solid Rock Church in Richardson.</p>
<i>Discernment/ Strategic Visioning</i>	<p>Vision Committee Jackie Burke gave a report about the Vision Committee’s Emotional Health Initiative.</p> <p>Sterling White reported on a successful Community Group Leader Training. Over 200 people came together for the Community Group Launch. At present there are 308 people going through the book (Emotionally Healthy Spirituality by Peter Scazzero. In October a Parent Equipping event will be held on Emotional Health. The Staff Team are also being trained on being emotionally healthy.</p>

	<p>Josh Peck reported that the Care Department, has made an effort to involve Deacons and the lay ministry to ministry to others. Care counseling now has two licensed Counselors. Pastoral Counseling is also focusing on pastoral care situations.</p> <p>Emily Scates, reported that Judi Wheeler, is going through the Psalms and sharing their emotions.</p> <p>Emotional health has not changed in the church since 2002. Our Presbytery is looking to us for a vision.</p> <p>Family of Churches: Dave Martin gave an update on the Mandarin Church plant in Richardson. All is going well, meeting on Saturdays. They soon plan to have a soft opening on Sundays.</p> <p>The Church Planting Committee is looking for people who might be willing to start the process of planting our next church as part of Vision 100. We have been in partnership with 2 church plant partners, Providencia in West Palm Beach and New Life Brazilian Church in Plano.</p> <p>ECO There was no report.</p>
<p><i>Oversight/ Accountability</i></p>	<p>Operations Committee Ann Compton reviewed our making the budget, and of our restrictive and actual budget.</p> <p>Ann also reported that Ken Merrill, Security Director, has stepped in as Interim Operations Director. The Operations Committee is in the process of looking for a full time replacement.</p> <p>The Operations Committee is working to estimate cash needs for the church on a quarterly basis. This forecasting will allow cash reserves to be invested on a short term basis to take advantage of current high interest rates.</p> <p>Additionally, the Operations Committee is concerned that the church operates at a deficit ten months of every year, and the church is totally dependent on giving in the months of December and August. The committee will be studying ways to balance giving over a 12-month basis.</p> <p>Anne welcomed Larry Glasscock and Brett Krause to the Operations Committee.</p> <p>Governance Coordinating Committee As part of the GCC's job, we are to evaluate the Sr. Pastor. Interviews were held with several staff members and Governing Elders were given the opportunity to provide their input. We feel very honored to be able to do</p>

	<p>this for Bryan. The evaluation was a very positive response and a learning opportunity for Bryan.</p> <p>The GCC moves to call a Congregational Meeting on October 22, to approve the next Officer Nominating Committee. The nominees for the ONC are Reid Slaughter (m), John Rain (vm), Anne Evans, Josh Ginsborg, Elizabeth Huggins, Lauren Langley, Dr. Brian Long, Dr. Tana Roberts, and Audrey Schmit. The motion carried.</p> <p>Bryan talked about how each staff member will be paired with a Governing Elder once a month. Guidelines will be coming.</p> <p>Advent Prayer Booklet, Savannah Pace is in charge of presenting our Advent Prayer Booklet. Each Elder will be notified to write a prayer.</p> <p>Closing Prayer</p> <p>The session formed a circle and held hands to close in prayer.</p> <p>The meeting was adjourned at 7:45 pm.</p>
<p><i>Upcoming Schedule</i></p>	<p>Next Session Meeting – October 23, 2023</p>

Bryan Dunagan,
Moderator

Jennifer Tollett,
Clerk of Session



SESSION ATTENDANCE 2022-2023

Elder	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Lana Adams	x											
Jackie Burke	x											
Andrew Campbell												
Anne Compton	x											
Charlie Davis	x											
Justin Eastburn	x											
Cole Evans	p											
Larry Glasscock	x											
Brett Krause	x											
Lauren Langley	x											
David Martin	x											
Craig Murray	x											
David Murray	x											
Margaret Nderitu	x											
Kelsey Phillips	x											
John Rain	A											
Karl Rathjen	x											
Alisa Sell	x											
Reid Slaughter	x											
Jennifer Tollett, Clerk	p											
Angie Vaughan	x											
John Walsh	A											
Madeline Wilkins	x											

Others in attendance:

Bryan Dunagan, Cameron Beaty, Charlie Dunn, Andrew Franklin, Jay Lee, , Josh Peck, , Theresa Guerra, , Emily Scates, Calum Lindsay, Zach House, Audrey Schmit, , Sterling White and Ted Munselle.

2023 September Membership Report

September 1, 2023 through September 30, 2023

Session Meeting of October 23, 2023

Covenant Partners - September 30, 2023

AGE	Total: Beginning of the Month	New Covenant Partners	Dismissed Covenant Partners	Deceased Covenant Partners	Total: End of the Month	Percent of Total
18 & Under*	264	0	0	0	264	5%
19 to 35	1574	0	0	0	1574	30%
36 to 50	910	0	0	0	910	18%
51 to 65	1184	0	0	0	1184	23%
66 to 80	750	0	0	0	750	14%
81 & Over	367	0	0	3	364	7%
Unknown	154	0	0	1	153	3%
Total	5203	0	0	4	5199	100%

Baptized Members (Infant to 14) - September 2023

According to ECO, a 'baptized member' has been baptized but has not yet made a public profession of faith in Christ, through, for example, our Confirmation experience (7th grade).

AGE	9/30/2023
Infants - 14	823

2022-2023 MEMBERSHIP REPORT

September 30, 2023

Session Meeting of October 23, 2023

NEW COVENANT PARTNERS

None

MILESTONES

Births

Infant Baptisms

Highland Park Presbyterian Church

Arnold, Chloe, child of Arnold, Margaret on September 17, 2023

Pond, Hudson, child of Mr. and Mrs. Daniel Pond (Ashley) on September 17, 2023

Spears, Addison, child of Mrs. Kelly Spears on September 17, 2023

Rees-Jones, Trevor, child of Mr. and Mrs. Trevor Rees-Jones (Jenny) on September 17, 2023

Williams, James, child of Mr. and Mrs. Robert Williams (Kelly Ann) on September 17, 2023

Williams, Carter, child of Mr. and Mrs. Robert Williams (Kelly Ann) on September 17, 2023

Winniford, Doris, child of Mr. and Mrs. Paul Winniford (Catherine) on September 17, 2023

Adult Baptisms

Balding, Ella on September 17, 2023

Balding, Jetty on September 17, 2023

Weddings

Huang, Joanna to May, Alex on September 16, 2023

Killough, Katherine to Gray, Matt on September 22, 2023

Maak, Hanna to Heideman, Andrew on September 9, 2023

Mayne, Annette to Parrish, Payden on September 30, 2023

Strodel, Shelby to Rizzuto, Michael on September 9, 2023

Yager, Samantha to Crytzer, London on September 2, 2023

Yancy, Courtney to Esquivel, Will on September 23, 2023

Deaths

Boyd, Ken on September 16, 2023

Ngotho, Paul on September 21, 2023

Smith, Howard on September 16, 2023

Waddell, Barbara on September 21, 2023

DISMISSED COVENANT PARTNERS

Highland Park Presbyterian

None



Covenant Partner Vows

NEW CONVENANT PARTNERS

HIGHLAND PARK PRESBYTERIAN CHURCH

Vows taken Sunday, October 8, 2023

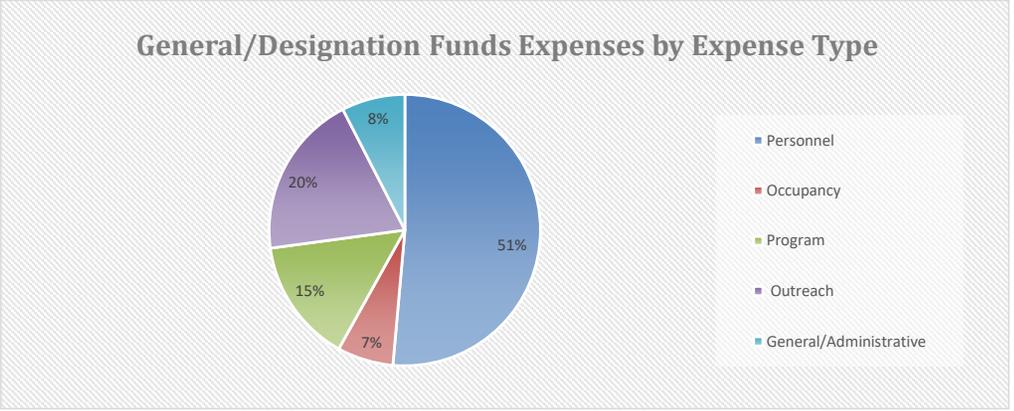
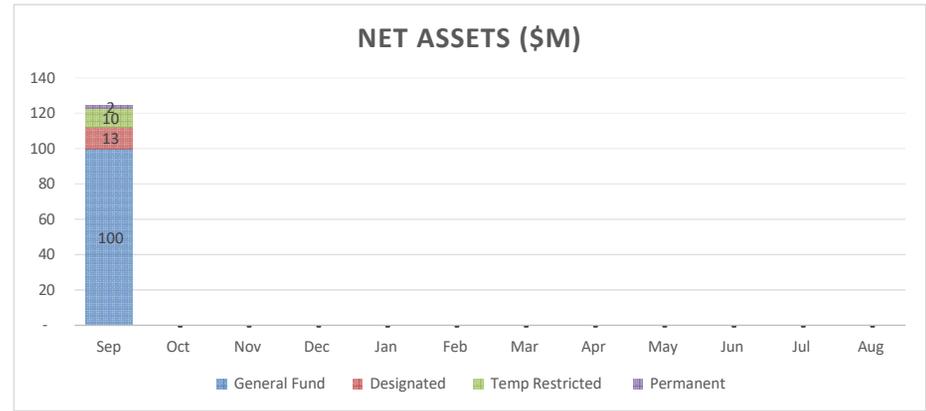
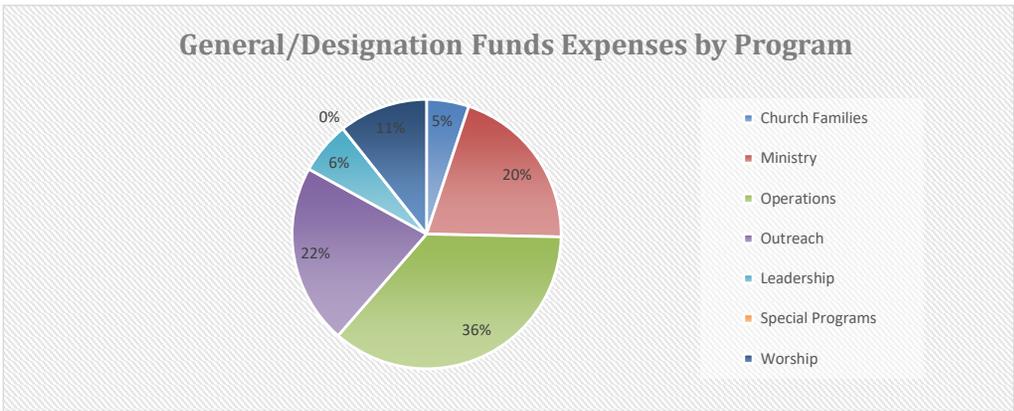
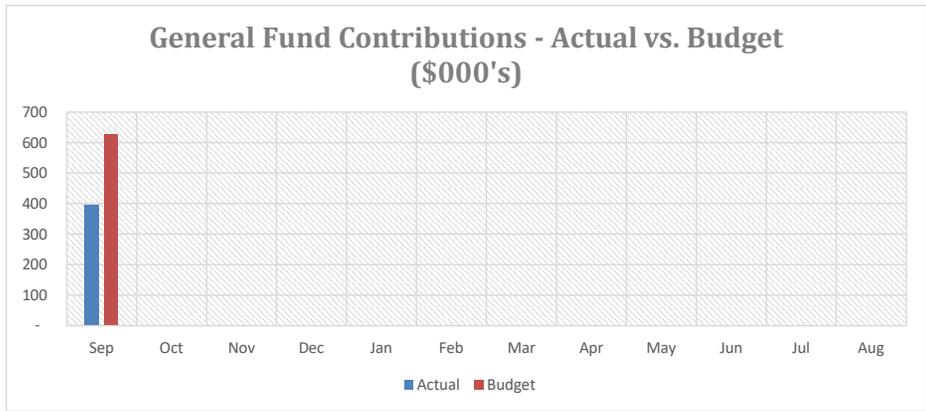
Brookshire, Caroline
Buffmire, Edwin
Cook, Virginia
Frappolli, Annie
Frappolli, Domenic
Goss, April
Gray, Matt
Harkins, Reagan
Harkins, Riley
Harrell, Preston
Howell, Boone
Howell, Laura
Hutchison, Aubrey
Jenkins, Allison
Jenkins, Andrew
Kaju, Paul
Kardell, Benjamin
Killough, Katherin
Kuesel, Ken
Lafitte, Melinda
Lafitte, Mike
Lang, Joseph
Lang, Peyton
Massey, Jaye

McRae, Bill
McRae, Tricia
Mendenhall, Margeaux
Nugent, Katrina
Oden, Margaret
Peterson, Jane
Pollock, Chad
Pollock, Elizabeth
Reilly, Liza
Reilly, Mitch
Russell, Catherine
Shuart, Justin
Shuart, Sara
Songer, Joshua
Songer, Kelly
Strickland, Sam
Strickland, Catherine
Stouffer, Kyle
Thompson, Jim
Vermillion, Mitchell
Ward, LeeAnna
Ward, Travis
Wilson, Bandtley

**Highland Park Presbyterian Church
Financial Dashboard
As of September 30, 2023**

YTD Narrative:

- FY24 YTD General Fund Giving thru September 2023 was \$400k, which is \$227k under Budget, and is 48% less than September 2022 Giving.
- YTD Total Operating Expenditures are under budget by \$62k.
- YTD Net Operating Deficit for September 2023 is \$813k.
- No major concern with these numbers in first month of fiscal year, as generally will be remedied as year and giving progresses.



Highland Park Presbyterian Church
Summary Statement of Financial Position
As of September 30, 2023

	Without Restriction \$	With Restriction Temporary \$	With Restriction Permanent \$	Total All Funds \$
Assets				
Cash and Cash Equivalents	7,148,284	5,893,847	-	13,042,132
Accounts Receivable, Net	34,654	-	-	34,654
Pledges Receivable	-	2,132,787	-	2,132,787
Other Current Assets	376,152	-	-	376,152
Total Current Assets	7,559,090	8,026,635	-	15,585,725
Property & Equipment	105,718,276	3,191,462	-	108,909,737
Other Long-term Assets	39,520	24,402	-	63,922
Total Long-term Assets	105,757,795	3,215,864	-	108,973,659
Long Term Investments	413,663	2,558,241	1,883,302	4,855,206
Total Investments	413,663	2,558,241	1,883,302	4,855,206
Loans Receivable	71,862	-	-	71,862
Total Assets	113,802,411	13,800,740	1,883,302	129,486,453
Liabilities and Net Assets				
Accounts Payable	172,919	-	-	172,919
Accrued Liabilities	59,665	1,475	-	61,140
Other Short-term Liabilities	(6,970)	-	-	(6,970)
Total Short-term Liabilities	225,615	1,475	-	227,090
Notes Payable - Long Term	1,245,133	3,450,000	-	4,695,133
Other Long-term Liabilities	97,696	-	-	97,696
Total Long Term Liabilities	1,342,830	3,450,000	-	4,792,830
Total Liabilities	1,568,445	3,451,475	-	5,019,920
Net Assets	112,233,966	10,349,265	1,883,302	124,466,533
Total Liabilities and Net Assets	113,802,411	13,800,740	1,883,302	129,486,453

Highland Park Presbyterian Church
Statement of Activities (Without Restriction) - Actual vs Budget
FY24 YTD Through September 2023

	General Fund			Designations	Family of Churches	Special Programs	Res Properties	Total Without Restriction		Total With Restriction	YTD Totals
	Actual \$	Budget \$	Fav/(Unf) Variance \$					Actual \$	Annual Budget \$		
Revenues											
Contributions	400,057	627,455	(227,398)	3,314	83,403	-	-	486,774	14,435,561	18,610	505,384
Release of Rest Funds - Outreach	-	50,000	(50,000)	-	-	-	-	-	600,000	-	-
Release of Rest Funds - Other	-	28,686	(28,686)	-	-	-	-	-	344,229	-	-
Total Contributions and Releases	400,057	706,141	(306,084)	3,314	83,403	-	-	486,774	15,379,790	18,610	505,384
Program Revenue	2,422	6,482	(4,060)	-	-	62,299	-	64,721	77,780	2,185	66,906
Event & Other Revenue	19	8,902	(8,883)	328	3,400	-	-	3,748	106,820	-	3,748
Investment Return	-	12,452	(12,452)	(19,405)	-	-	-	(19,405)	149,424	-	(19,405)
Reimbursement from Schools	-	16,667	-	-	-	-	-	-	200,000	-	-
Ministry & Capital Subsidies - Designated	-	-	-	(55,000)	55,000	-	-	-	-	-	-
Ministry & Capital Subsidies - Operating	(17,052)	(53,959)	36,907	-	-	10,544	6,938	430	(647,513)	-	430
Total Other Revenue & Subsidies	(14,611)	(9,457)	11,513	(74,077)	58,400	72,843	6,938	49,493	(113,489)	2,185	51,678
Total Revenue	385,446	696,683	(294,571)	(70,763)	141,803	72,843	6,938	536,266	15,266,300	20,795	557,061
Expenditures											
Family of Churches	61,623	54,731	(6,893)	-	102,277	-	-	163,901	656,770	-	163,901
Ministry	246,230	305,223	58,994	-	-	-	-	246,230	3,662,678	-	246,230
Operations	438,227	543,270	105,043	-	-	-	-	438,227	6,519,245	-	438,227
Outreach	247,034	123,068	(123,966)	15,515	-	-	-	262,549	1,476,810	-	262,549
Residential Properties	-	-	-	-	-	-	21,041	21,041	-	-	21,041
Senior Leadership	76,135	110,784	34,649	-	-	-	-	76,135	1,329,412	-	76,135
Special Programs	-	-	-	-	-	84,038	-	84,038	-	-	84,038
Worship and Arts	129,967	124,583	(5,383)	-	-	-	-	129,967	1,495,000	-	129,967
Total Expenditures	1,199,216	1,261,659	62,443	15,515	102,277	84,038	21,041	1,422,088	15,139,914	-	1,422,088
Operating Surplus/(Deficit) before Debt Service	(813,771)	(564,976)	(248,794)	(86,278)	39,525	(11,196)	(14,103)	(885,821)	126,386	20,795	(865,026)
Debt Servicing (Interest Only)	32,181	10,532	(21,649)	-	-	-	4,184	36,365	126,386	-	36,365
Net Operating Surplus/(Deficit) before Depr.	(845,951)	(575,508)	(227,146)	(86,278)	39,525	(11,196)	(18,287)	(922,186)	0	20,795	(901,391)
Depreciation Expense	229,754	265,000	35,246	479	566	-	4,340	235,138	3,180,000	-	235,138
Total Operating Surplus/(Deficit)	(1,075,705)	(840,508)	(262,392)	(86,757)	38,960	(11,196)	(22,626)	(1,157,324)	(3,180,000)	20,795	(1,136,529)

Highland Park Presbyterian Church
Summary Operating Income Statement
YTD Through September 2023
Family of Churches

	All Nations		Chinese		Peak		Grace Lake			Oak Cliff		Total			
	General \$	Church \$	Mandarin \$	Operations/Designations	Street \$	Operations/Designations	Grace	Operations/Designations	Restricted to Property	Oak Cliff	Operations/Designations	Family of Churches	Operations/Designations	Restricted to Property	All Funds
Revenues															
Contributions	-	-	27,554	-	19,220	-	28,179	-	1,150	8,450	-	83,403	-	1,150	84,553
Total Contributions	-	-	27,554	-	19,220	-	28,179	-	1,150	8,450	-	83,403	-	1,150	83,403
Other Revenue	-	-	-	-	-	84	3,400	62	-	-	-	3,400	146	-	3,546
Interfund Transfers	-	-	-	-	-	-	22,500	(22,500)	-	32,500	(32,500)	55,000	(55,000)	-	-
Restrictions Released	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	-	-	27,554	-	19,220	84	54,079	(22,438)	1,150	40,950	(32,500)	141,803	(54,855)	1,150	88,098
Direct	-	5,916	29,712	-	817	-	6,620	-	-	1,600	-	38,749	5,916	-	44,665
Salary and Wages	36,096	5,636	8,827	-	7,838	-	13,540	-	-	3,641	-	33,846	41,731	-	75,577
PR Benefits	10,551	1,142	3,265	-	3,002	-	4,039	-	-	199	-	10,505	11,693	-	22,198
PR Taxes	212	419	57	-	532	-	610	-	-	275	-	1,474	630	-	2,104
Total Personnel	46,858	7,197	12,150	-	11,371	-	18,189	-	-	4,116	-	45,825	54,055	-	99,879
Occupancy	-	-	-	-	3,987	-	9,217	-	-	2,330	-	15,534	-	-	15,534
Advertising and Promotion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	113	-	600	-	-	90	-	803	-	-	803
Other Expenses	-	-	6	-	3	-	1,876	-	-	48	-	1,933	-	-	1,933
Travel Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Labor	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total General and Administrative Expenses	-	-	6	-	116	-	2,476	-	-	138	-	2,736	-	-	2,736
Total Expenditures	46,858	13,113	41,867	-	16,291	-	36,501	-	-	8,184	-	102,843	59,971	-	162,814
Total Net Surplus/(Deficit)	(46,858)	(13,113)	(14,313)	-	2,929	84	17,578	(22,438)	1,150	32,766	(32,500)	38,960	(114,825)	1,150	(74,716)

Highland Park Presbyterian Church
Transform Cash Reconciliation
As of September 30, 2023

		Estimated Cash Activity \$	Notes
Total Pledge Cash Receipts		73,692,661	(A)
Uncollected pledges			
>\$600K	600,000		
>\$100K < \$600K	688,315		
<\$100K	844,472		
Subtotal - uncollected pledges	<u>2,132,787</u>		
Less allowance for uncollectible pledges	<u>(2,000,000)</u>		(F)
Estimated remaining pledge collections	<u>132,787</u>	132,787	(G)
Payments received in excess of pledge		3,417,294	(B)
Other receipts not pledged		1,671,927	(C)
Loan Cash Advance		<u>3,450,000</u>	(D)
Estimated total cash receipts		82,364,669	
Less:			
CIP to date		(78,611,079)	
Projected CIP to completion, excluding contingency		<u>(216,200)</u>	
Estimated Total Project Costs		<u>(78,827,279)</u>	
Estimated Total Cash Surplus(Deficit)		<u>3,537,390</u>	
Total additional cash needs:			
Estimated Total Cash Surplus(Deficit)		3,537,390	
Repayment of note payable		<u>(3,450,000)</u>	
Total Estimated Cash Surplus(Deficit)		87,390	
Total "Contingency" netted against CIP		<u>-</u>	(E)
Total Potential Cash Surplus(Deficit) *		<u><u>87,390</u></u>	
		-	

Notes:

(A) These are actual cash receipts related to pledges received from members (and possibly others)

(B) These are cash payments from members (and possibly others) in excess of their original pledges

(C) These are cash receipts from people who had not previously made pledges - i.e., new members or others who, for whatever reason, missed (or skipped) the opportunity to make a pledge

(D) ANBT \$3.45M Bridge Loan - (3.65%) Interest ONLY paid Quarterly since June 2021.

Principal (qtrly) pymts on Loan began Sept 2023.

(E) Included here to acknowledge that some or all of the benefits of the contingency may not be realized

(F) \$2,000,000 deemed uncollectable to be expensed in FY20 Financials

(G) Remaining Pledges deemed collectable